



CONSULATE GENERAL OF THE REPUBLIC OF TRINIDAD & TOBAGO

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INSTRUCTIONS FOR APPLICATION OF ADOPTION CERTIFICATE

An application for an Adoption Certificate **MUST** be accompanied by the following:

1. Completed application form
2. Completed Letter of Authorisation (see attached authorisation form)
3. Two (2) coloured photocopies of the following documents:
 - a. Adoption Certificate (if available)
 - b. Trinidad & Tobago passport (valid or expired)
 - c. Valid Trinidad & Tobago photo ID or other **valid** photo ID
4. Money Order (see section on fees for details)

Fees

#1: If you wish to pick up your Adoption Certificate at the Office of the Consulate General, the fee is **CDN\$8.00** payable via **Money Order** to the "**Consulate General of Trinidad & Tobago**"

#2: If you wish to have your Adoption Certificate delivered via FedEx to your home, the fee is **CDN\$18.00** payable via **Money Order** to the "**Consulate General of Trinidad & Tobago**"

Requirement for additional copy of certificate

If an applicant requires an additional copy of his/her adoption certificate a **separate** money order must be provided in the amount of CDN\$5.00 payable to the "*Consulate General of Trinidad & Tobago*".

PLEASE NOTE: ALL COPIES MUST BE PROVIDED BY THE APPLICANT AT THE TIME OF APPLICATION.